

**FAWN TOWNSHIP
BOARD OF SUPERVISORS
245 Alum Rock Road
New Park, PA 17352**

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**MEETING MINUTES
February 10, 2025**

Present: Jon Hash, Bob Birley, Tim Hanzlik-by Telephone, Terri Marsteller, Craig Sharnetzka

The Fawn Township Board of Supervisors met for their regular monthly meeting on Monday, February 10, 2025 at 7:00 P.M., at the municipal building, 245 Alum Rock Road, New Park, PA 17352. The meeting was called to order by the Chairman, Jon Hash, followed by the pledge to the flag.

Public Comment

- Robert Lind-555 Muddy Creek Road. The county repaired bridge. They filled in swale and raised elevation of bridge and the elevation of the bridge is allowing water coming off the bridge to route its way through his fields. He has been trying to contact JP Dewes but has not been able to make contact with him. Secondly water from road cuts through his property. Jon Hash replied that when the paving on that road happens it will be corrected.
- Ryan McCormick from HA Tompson Insurance Company presented Supervisors with proposed renewal information. Supervisor lowered deductible to \$500 on all vehicles with exception of 2 trailers. Electronic Data Processing was raised to \$8000 to cover copier lease and new computer purchase. A **motion** was made by Bob Birley to accept above listed changes, seconded by Tim Hanzlik. Motion unanimously carried, 3/0

Minutes Approval

- A **motion** was made by Bob Birley to accept the January 6, 2025 Reorganizational meeting minutes as written, seconded by Tim Hanzlik. Motion unanimously carried, 3/0.
- A **motion** was made by Bob Birley to accept the January 6, 2025 Regular meeting minutes as written, seconded by Tim Hanzlik. Motion unanimously carried, 3/0.

Subdivisions

- Plan for Daniel B. Smucker, 138 Gamble Road-Plan has not gone to York Co.Planning yet A **motion** was made by Bob Birley to table the plan, seconded by Tim Hanzlik. Motion unanimously carried, 3/0.
- Discussed bridge on Gamble-no decisions have be made on the bridge yet.

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Reports

Solicitor

- 26 Brown Road, DiBastiani-Agreement was signed by Jon Hash and attested by Terri Marsteller. Agreement had been previously approved at the January 2025 regular meeting.
- Employee Handbook- is in the review process and will be commented on in the March Meeting
- Records & Video Surveillance Resolution. Craig will proceed with draft and it will be ready for adoption in March.

Fire/EMS

- Fire Chief Bill Kurtz presented fire report
- EMS report was presented via email message

Secretary/Treasurer

- Treasurer's report for month ended January 31, 2025. A Motion by Bob Birley to accepted Treasurer's report as written, seconded by Tim Hanzlik, Motion unanimously carried 3/0
- Carbonite Online Backup. Terri Marsteller expressed concern about our backup system and suggested we also use an online service. Carbonite costs approx. \$122 per year. A **Motion** was made by Bob Birley to purchase Carbonite Online Backup, motion was seconded by Tim Hanzlik, Motion unanimously carried 3/0
- New Computer- Terri Marsteller reported that the current computer was starting to die and has shutdown during payroll processing but she was able to get it working again. She suggested it is time to replace it. The current computer is from 2017 and running 2007 software. A new computer would also allow us to digitalize more of our paperwork and save physical storage space. A Motion was made by Bob Birley to purchase a new Dell computer not to exceed \$4000, motion was seconded by Tim Hanzlik, Motion unanimously carried 3/0
- Internet- The internet service through Double Dog is very slow. Terri Marsteller suggested checking into AT&T Wireless Internet. She currently personally uses this service and is happy with it. A **motion** was made by Bob Birley to contact AT&T Wireless and see if we could get a trial period to see if it will work for us, motion was seconded by Tim Hanzlik, Motion unanimously carried 3/0
- New Phone system vs Cell phone for office. A discussion was held concerning the phone system vs a cell phone. It was decided that we should purchase an new phone system instead of tying ourselves down to a cell phone contract. A **motion** was made by Tim Hanzlik to purchase a new phone system, motion was seconded by Bob Birley, motion unanimously carried 3/0

Roadmaster

- Absent. Jon Hash reported that the salt contract has been fulfilled at 140% and we are still in need of salt with the winter we are having. A **Motion** was made by Bob Birley to authorize Randy Lowe to purchase up to and including 100 Tons of salt wherever he can obtain it, seconded by Tim Hanzlik, Motion unanimously carried 3/0

Other Business

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- SESD Sent an invoice for Annual land rent for Tennis Courts for 2023/2024 and 2024/2025. A **motion** was made by Bob Birley to pay the 2 invoices totaling \$2.00, motion was seconded by Tim Hanzlik, Motion unanimously carried 3/0
- Request for a “Hidden Driveway” sign was presented for 852 Main Street. This was abled until next meeting so that supervisors can go out and look at the driveway situation.
- Review of Traditions of Bank accounts- Interest being paid on each account. Jon Hash will continue to research better options for interest bearing accounts. A **motion** was made by Bob Birley for Jon Hasjh to continue to look into it, motion was seconded by Tim Hanzlik, motion unanimously carried 3/0
- Traditions Remote Deposit program- Terri Marsteller reported that Traditions has a remote deposit program that would allow her to make deposits from the office instead of driving to York. It is free for 6 months and then \$50.00 a month with no other fees or costs. To compare Terri estimated it would cost Township \$ 59.42 to reimburse her to run to York. A **motion** was made by Bob Birley to try the Remote Deposit system during the free trial period to see if it works for us, Motion was seconded by Tim Hanzlik, motion unanimously carried 3/0
- Renovation Quotes were discussed. It was decided to work on quotes to narrow down and prioritize needs and bring it back to next meeting. EMA has a grant of \$14,000 to help with renovations.

Payment of Bills

- A **motion** was made by Bob Birley to pay monthly bills, motion was seconded by im Hanzlik. Motion unanimously carried 3/0

Adjournment

- A **motion** was made by Bob Birley to adjourn the meeting at 9:30 P.M., motion was seconded by Tim Hanzlik. Motion carried unanimously 3/0.

Minutes submitted by

Terri C. Marsteller
Secretary/Treasurer